



A guide for studying and living in Germany

WELCOME TO HOCHSCHULE FRESENIUS!

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HOCHSCHULE FRESENIUS, UNIVERSITY OF APPLIED SCIENCES

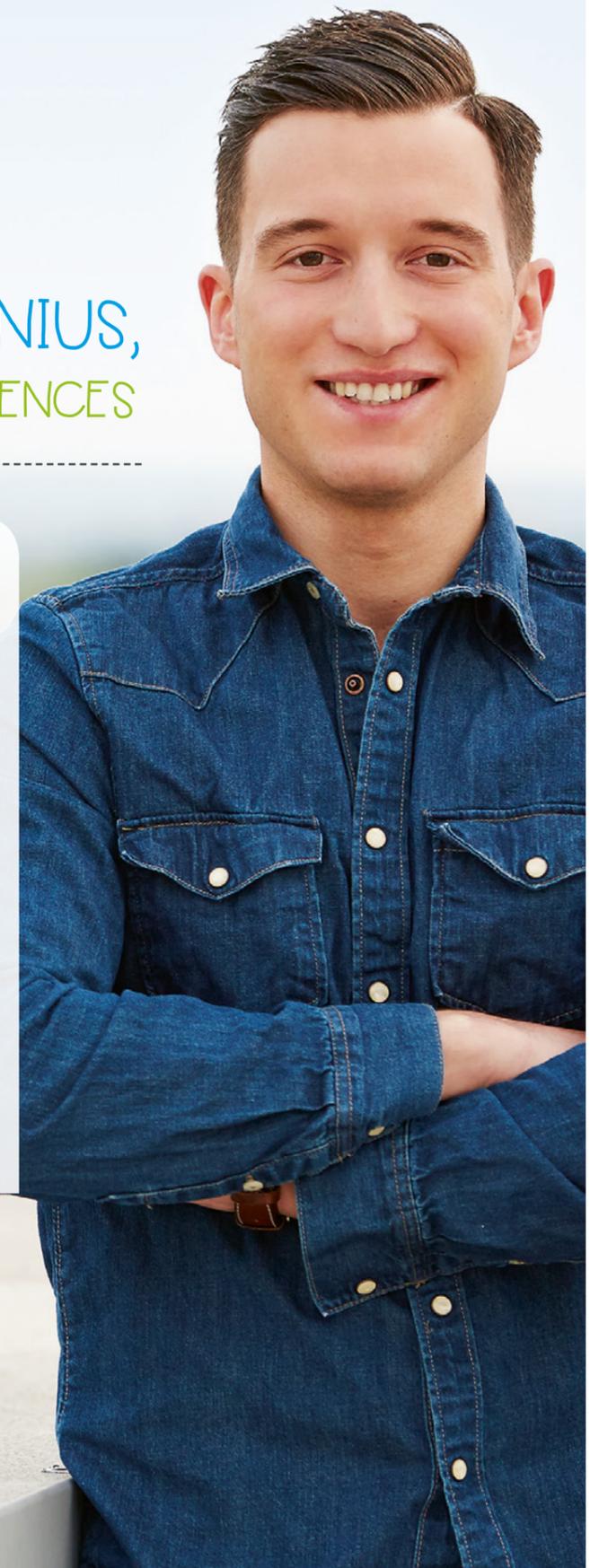


Welcome to the faculty Economics and Media at Hochschule Fresenius, University of Applied Sciences. We are very happy that you chose us for your studies in Germany. Our faculty offers a wide range of innovative and practical Bachelor and Master programs. Depending on their focus, these take place in the Business School, Media School, Psychology School, or International Business School. Please find more information on our website:

hs-fresenius.de/en/economy-media/

Education with an impact. That's what Hochschule Fresenius, University of Applied Sciences stands for since 1848. As a private institution of higher education it is our aim to accompany people as a training partner throughout their lives by challenging and supporting them academically. It is our mission helping them to realize their individual dreams of achievement. We are teaching them expertise, practical skills and values they need in life.

With its several campuses all over Germany Hochschule Fresenius is one of the biggest private Universities in Germany. They are located in Cologne, Hamburg, Munich, Dusseldorf, Idstein, Berlin and New York. Our students could benefit from our local variety, as they can change the study location in Germany within their study time.



WHY STUDYING IN GERMANY?



To give you an overview of Germany as a country with high standards and a long educational tradition, we set up some important and interesting facts for you.



German degrees stand for worldwide recognition, a solid basic education, deep knowledge of details and a strong practical approach.



Germany stands for one of the most developed and efficient industrial nations worldwide. With its 80 million inhabitants it is also the biggest and most important economical market of the Eurozone.



The German working method of "Made in Germany" enjoys an excellent international reputation.



Trained experts which developed their knowledge in Germany have a very good chance of being employed within German or international.



Germany has a total of nine very exciting neighbouring countries, to which you can travel fairly easy and cheap.



Germany consists of a democratic society with a high standart of living, a long history and numerous, excellent personalities.



Germany is comparatively safe with a variety of agriculture that is known for a distinct environmental awareness.



GERMANY



In Germany exist more than 300 different kinds of bread.



The capital of Germany, Berlin, has more bridges than Venice.



65 percent of German highways do not have a speed limit.



The very first book was printed in Germany.



One third of the country is covered in forest or woodland.



There are over 1,000 kind of sausages in Germany.



Germany has more than 25,000 castles.



The tradition of the christmas tree has it's origin in Germany.

IMPORTANT INFORMATION

ABOUT YOUR TIME AT HOCHSCHULE FRESENIUS

To organize your studies you can also use our App: HS Fresenius



SEMESTER DATES

	Summer Semester 2018	Winter Semester 2018/19
Semester start	01.03.2018	01.09.2018
Start of Lectures	12.03.2018	10.09.2018
Main Examination	02.-14.07.2018	14.-26.01.2019
End of lectures	22.06.2018	21.12.2018
End of semester	31.08.2018	28.02.2019



HOLIDAY

SUMMER SEMESTER 2018

30.03. and 02.04.2018
Easter

01.05.2018
Labor Day

10.05.2018
Ascension Day

25.05.2018
Whit Monday

31.05.2018
Corpus Christi (Cologne, Munich, Düsseldorf)

WINTER SEMESTER 2018/19

03.10.2018
Anniversary of German unification

01.11.2018
All Saints' Day (Cologne, Munich, Dusseldorf)

23.12.2018-04.01.2019
Christmas holidays

06.01.2018
Epiphany (Munich)



INTERNATIONAL OFFICE

Studying abroad gives students the valuable opportunity to combine studying and traveling while advancing their international careers. Stays abroad encourage the students' independence, personal growth and adaptability, which are critical success factors in professional life.

The International Office will help incoming and outgoing students with any kind of questions. For students coming within the Erasmus+ program your Confirmation of stay/departure and Learning Agreement will be signed here.

Service Features:

- Organization of integrated semesters abroad
- Assistance with internships abroad
- Organization of summer programs abroad
- Support of incoming students (full degree / Erasmus+ / Freemover students)
- Welcome events and excursions for incoming students
- Language Tandem and study buddy program
- Provision of language course options abroad
- Information events and counselling
- DELE (Diplomas de Español como Lengua Extranjera) Test Center

All information concerning the international programs of Hochschule Fresenius can be found here: international.hs-fresenius.de

CONTACT: international@hs-fresenius.de



SERVICE LOUNGE

Service Lounge

The Service Lounge is always the first contact point for all enquiries, applicants and students. Here, all information on studying at HS Fresenius can be found.

Service Lounge Issues:

- Certificate of Enrollment
- Student ID
- Student account
- Change of address
- Lost & Found
- Taking a semester off
- BAföG
- Deregistration

CONTACT: ServiceLounge_Gesamt@hs-fresenius.de



STUDY GUIDANCE / APPLICATION DEPARTMENT

If you are interested in a full study program (Bachelor/Master) and need any kind of assistance when deciding for the right degree course, please feel free to contact our study guidance team. They will provide you with professional advice regarding a suitable degree course. You can make a personal appointment if you are already staying in Germany or just call our team to get the required information. In addition, they will coordinate the admission procedure during your application process. You have to apply online with a guided letter of motivation and your certificates.

Contact: bewerbermanagement@hs-fresenius.de / +49 800-3 400 400

If you have any questions regarding the required application documents, please contact our application department. Please mind that we have to send your graduation certificates to the Hessian Ministry for Sciences and Art, so that they can check if you'll have the university entrance certificate for Germany (HZB), except you were enrolled at an official German School abroad. This is important for all applicants who would like to complete their whole study in Germany.



COMPETENCE CENTER LANGUAGES

In today's globalized society, foreign language skills are indispensable. Those who bring communication skills in the respective national language will have considerable advantages in successfully shaping their career. In order to prepare students optimally for entering an international workforce, HS Fresenius offers optional foreign language courses in various languages, such as Spanish, French, Italian, Dutch, Russian and Chinese. The courses are mainly taught by native speakers and the small study groups help to ensure a high learning effect. Language courses are not only offered to beginners but also to advanced students who are interested in further developing their language skills. Students must register in ILIAS at the beginning of a semester if they want to participate in a course and the courses start within the second week of lectures. The maximum number of participants is 20. Additionally HS Fresenius offers German language classes for incoming students. For registration and information, please contact your local Competence Center Languages. HS Fresenius is an official TOEIC test center. Feel free to contact the Competence Center Languages for more information on language examinations and corresponding preparation courses.

CONTACT: kristina.bormann@hs-fresenius.de

COMPETENCE CENTER ALUMNI & CORPORATE RELATIONS

Alumni and Corporate Relations is a service facility for students and alumni at HS Fresenius. Its task is to facilitate the transition from being a student to beginning a professional career. The Career Services encourages and supports students in managing their prospective career early in advance and helps students to develop an individual qualifications profile over the duration of their studies.

Alumni and Corporate Relations has a vast network with various members of the business community to support students in finding internships and employment opportunities. The Competence Center also hosts and organizes regular events, such as Career Days, company visits and guest lectures to provide valuable contacts for students during and after graduation. Moreover, students can take part in seminars and workshops to develop their soft skills. Incoming students who wish to make an internship in Germany should contact their local Competence Center Alumni & Corporate Relations.

Service Features:

- Host and organize career workshops (topics include: application process, career perspectives, business mediation)
- Host „Career Days“ which provides networking opportunities to connect students and prospective employers
- Organization of guest lectures and company presentations
- Maintenance of job and internship database
- Coaching services (career and personality development)
- Coordination of project studies
- Organization of study visits
- Contact point for employers

Contact: Katharina.placke@hs-fresenius.de

CAFETERIA

Students and visitors are welcome to eat in the bistro/cafeteria at the different campuses, normally open Monday to Friday from 7:30 am to 4 pm.

What is offered:

- a daily selection of warm dishes
- delicious coffee specialties, selection of tea creations and a wide range of beverages
- freshly-made sandwiches
- various chocolate bars and other snacks, e.g. fresh fruit salad, cereals and rice pudding
- fresh salad bar
- vast variety of ice-creams for hot summer days
- professional and individual service
- cozy location with a lounge atmosphere
- catering including all-round service

LIBRARY

The library provides university students, professors and staff with an extensive range of specialized literature and reference material tailored to the needs of international business and media studies. Along with printed books, magazines and further publications, the library provides electronic media, such as eBooks and data-bases for online-literature with attached journal archives.

Service Features:

- Assistance on research in the library stock and literature databases
- Provision of five meeting rooms which can be reserved for group work
- Provision of four iPads for usage in the library

The library is a reference library. However, students of HS Fresenius can borrow media for an evening or over a weekend. With the help of an online catalogue, students can get information on available literature of the Business, Media and Psychology School. Computers for literature research are available in the library or in the student lounge.

ASTA – STUDENTS' UNION

The Student's Union of Hochschule Fresenius is very committed and regularly organizes events such as the summer and winter festivities, parties and the popular football competition "Frese-Cup" which is held every year at one of the campuses in Munich, Cologne, Dusseldorf, Hamburg, Idstein or Berlin. Also, the orientation week for first semester students is arranged by the Students' Union. Here students can already get to know the city a bit better and meet new fellow students.

The Asta is also responsible for:

- the representation of functional and social interests of the students towards the University, the ministry, the media...
- the utilization of the students' money in coordination with the University
- statements towards collegiate or scientific questions of the University
- the recognition of cultural issues of members
- organizing and supporting sports for students

CONTACTS:

Cologne: erster.vorsitz.koeln@asta-hs-fresenius.de

Munich: oeffentlichkeit.muenchen@asta-hs-fresenius.de

Hamburg: hamburg@asta-hs-fresenius.de

Dusseldorf: erster.vorsitz.duesseldorf@asta-hs-fresenius.de

Idstein: erster.vorsitz.idstein@asta-hs-fresenius.de

Berlin: zweiter.vorsitz.berlin@asta-hs-fresenius.de

SPORTS

Depending on the campus, students can take part in different kinds of sport events. In Cologne, Munich and Hamburg students can participate in the extensive range of university sports at the Universities of Cologne, Hamburg and Munich. To mention just some of the over 100 diverse course options offered by University of Cologne, students can take part in badminton, American football, rugby, capoeira, Zumba, climbing, dancing or horse riding. Most of the courses are free of charge.

THE FULL COURSE OFFER IS ACCESSIBLE AT:

Cologne: www.hochschulsport-koeln.de

Hamburg: hsp-hh.sport.uni-hamburg.de

Munich: www.zhs-muenchen.de

GRADING SYSTEM

Hochschule Fresenius uses the European Credit Transfer System (ECTS). Bachelor degrees at Hochschule Fresenius consist of 180 ECTS, divided into six semesters with 30 ECTS each. Master degrees finish with 120 ECTS in four semesters with 30 ECTS each. Courses are graded according to the following system:

GRADE	PERCENTAGE POINTS	DESIGNATION	EXPLANATION
1.0	95 – 100	Very good	An outstanding achievement
1.3	90 – < 95		
1.7	85 – < 90	Good	An achievement that significantly exceeds the average
2.0	80 – < 85		
2.3	75 – < 80		
2.7	70 – < 75		
3.0	65 – < 70	Satisfactory	An achievement that meets the average requirements
3.3	60 – < 65		
3.7	55 – < 60		
4.0	50 – < 55	Pass	An achievement that satisfies requirements despite its deficiencies
4.0	50 – < 55		
5.0	<50	Fail	An achievement that does not fulfill requirements due to significant deficiencies

ENTRY GERMANY



Preconditions at Hochschule Fresenius

To study at Hochschule Fresenius you need to check the following preconditions:

- 1 You need to be enrolled at a University or need a proof of entrance qualification for German universities (HZB). If you don't have the entrance qualifications for German universities please contact the Studienkolleg NRW: info@studienkolleg-nrw.de
- 2 For courses held in German, you need a German B2 Level. For courses held in English you need to provide an English B2 Level (please check our website for details).
- 3 You need to have a valid health insurance for Germany.
- 4 If you are citizen of a non-European Country, you need a visa for the purpose of study.

Visa

Visa requirements for all international students who want to study in Germany can be found here: www.daad.de

Students from the EU/EEA/Switzerland

Students from the European Union (EU), the European Economic Area (EEA) and Switzerland do not need a visa. They only need a valid passport or ID card and must register at the city's registry office as soon as they have found an apartment. They will receive a residence permit for the purpose of study.

Students from outside the EU/EEA/Switzerland

Students from Australia, Israel, Japan, Canada, New Zealand, South Korea and the United States of America also do not need a visa but a valid passport. Students from these countries can obtain their necessary residence permit for study purposes after their arrival.

If you are citizen from another country than mentioned above, you need to apply for a visa before your arrival. The visa application process could take several months, therefore it is important to start with the application as soon as possible.

You can apply for the visa at the German embassy or consulate in your home country. Please find the addresses of the German embassies and the consulates on the website of the Federal Foreign Office www.auswaertiges-amt.de

Depending on the status of your application at a German University you can apply for a student visa or applicant

visa. Students who are still waiting for their admission notice should apply for an applicant visa. Once you are in Germany you will need to submit your visa to the foreigners' authority at the study location in order to convert this to a residence permit for study purposes.

As a rule, you will have to present the following papers and documents to the relevant German mission abroad to apply for a student visa, but please check with the embassy or consulate in your country:

- letter of admission from the German university
- health insurance policy
- proof of any academic credits gained or examinations passed
- proof of any German language skills you may have or of your plans to take a language course in Germany
- documents that prove how you intend to finance your living expenses while you are studying (proof of sufficient financial resources)

IMPORTANT!

If you enter the country without a visa, you must leave after three months! As a rule, it is not possible to extend the visa in Germany. It is therefore not advisable to enter the country as a tourist if you intend to take a full course of study, complete a doctorate degree or if you are on a research assignment in Germany.

City Registration

If your stay in Germany lasts longer than three months, you are obliged to register at the local residence registration office (Einwohnermeldeamt). Every change of residence needs to be reported to the office.

For registration, the following documents are required:

- Registration form
- Valid passport
- Name and address of the landlord (if applicable, rental contract)

Please find more information and necessary documents at the registration office at your study location:

Cologne: www.stadt-koeln.de

Munich: www.muenchen.de

Hamburg: www.hamburg.de

Düsseldorf: www.duesseldorf.de

Idstein: www.idstein.de

Berlin: www.service.berlin.de

Registration at the Foreigners' Registration Office/Residence permit

In addition to your visa and city registration, you also need to apply for permission to reside in Germany within the first three months of your stay.

Citizens from EU member states, Iceland, Liechtenstein, Norway or Switzerland automatically receive a residence permit at the Resident Registration Office. In some cases, they may ask to see proof of financial resources and confirmation of health insurance coverage.

If you are not a citizen of any of the countries mentioned above, you will have to register with the Foreigners' Registration Office in your town. The Competence Center International Services can give you the address and tell you exactly which documents you need to take along.

Generally, they will ask to see the following documents:

- Confirmation of registration from the Resident Registration Office (Einwohnermeldeamt)
- Proof of health insurance coverage
- Certificate of enrollment from your German university
- Proof of financial resources
- Passport and copy of passport
- Health certificate (if necessary)
- Biometric passport photos
- 100€ cash for the application

The residence permit is valid for one year. After one year you will have to extend the visa preferably for 2 years. Your residence permit is issued as a chip card which contains your personal data, such as your passport photo and fingerprints. After 4 to 6 weeks you will be contacted by the Foreigners' Registration Office to pick up your residence permit in person.

Insurance

All study applicants are obliged by law to present a proof of an insurance company for the purpose of enrollment at a university.

The proof must not be older than three months. A copy of

your health insurance card cannot always be accepted. In the following, you can find different varieties and processes of health insurance:

I have/will have a statutory health insurance

Please apply for a "Krankenversicherungsbescheinigung zur Vorlage an einer Hochschule" (proof of health insurance for submission at universities) at your health insurance company and submit this to Hochschule Fresenius University of Applied Sciences:

- It is a common document, insurances know about it.
- Please do not provide a proof of membership or insurance periods.

I have/will have a private health insurance

Please apply for an exemption of statutory insurance obligation at any statutory health insurance company and submit the so-called "Befreiungsbescheinigung" (exemption certificate) to Hochschule Fresenius University of Applied Sciences.

- Revocations are not possible. The exemption is valid for your entire stay/residence in Germany, also after your studies.
- Exemptions from statutory insurance obligation are not possible if students are older than 30.

I am insured within the European Union (not Germany)

Please check with your home insurance and also our partner from Techniker Krankenkasse whether your health insurance is sufficient for studying in Germany.

I am an insured in any country outside the European Union

In this case, you are obliged by German law to take a German health insurance (private or statutory), exemptions are not possible.

Please note, enrollment at Hochschule Fresenius, University of Applied Sciences without a proof of health insurance is not possible!

Please contact our partner from Techniker Krankenkasse Verena Bär who can give you all information needed and help you finding the right insurance for you:
verena.baer@tk.de

TO DO'S



Bank Account

Having a bank account in Germany is useful.

A bank account facilitates bank transfers for your rental or salary from a parttime job. You can also withdraw money from cash machines free of charge (as long as it is the bank you have your account in, otherwise charges for withdrawing money may occur). Most banks offer students free current accounts which normally come with an EC card and sometimes even Visa- or MasterCard.

There are numerous commercial and savings banks which operate branches in cities throughout Germany. There are also a number of online banks which offer the entire range of services via the Internet – from setting up the account to all necessary transactions. The Competence Center International Services can help you select a bank which offers especially attractive conditions to students.

To open an account, you are normally asked to present the following documents:

- Passport or personal identification card,
- Student ID or certificate of enrollment or notification of admission from your university
- Confirmation of registration from the Resident Registration Office or Foreigners' Registration Office

Take these documents with you to a bank branch of your choice and ask to open a current account (Girokonto). The employees at the bank will help you. To avoid unnecessary hassle, ask your bank which documents they require to open a bank account. Bank transactions, such as transfers and standing orders, can be done online or at specially marked bank machines in the bank or at the counter.



Accommodation

As Hochschule Fresenius does not offer internal student housing, we recommend incoming students the following options:

Private housing market

The private housing market offers a viable alternative compared to student dorms. Due to relatively high rents and fierce competition in the big cities all over Germany, many students decide to share apartments – and rent – with other students, they live in so called WGs (Wohngemeinschaft = shared flats). The easiest way finding a room or apartment is the internet.

Useful Websites:

wg-gesucht.de
airbnb.de
die-wg-boerse.de
wohngemeinschaft.de
immobilienscout24.de
immonet.de
immowelt.de
studenten-wg.de
kstw.de

Student Residences

If you are interested in living in a student residence, please contact the International Office at your campus. They will provide you with contact details and information about student residences at your location.



Student ID Card

Your personal Student ID Card enables you the usage of many facilities within Hochschule Fresenius such as the library and cafeteria.

Additionally, you receive reduced fees in museums, cinemas and a number of restaurants. Depending on your study location, it includes also a ticket for the public transport of your city or area. You will receive your student ID card upon your arrival at Hochschule Fresenius.

After your successful application at Hochschule Fresenius you will be informed about the amount of the semester service fee (Semesterbeitrag) all students have to pay. The majority of the amount is for your public transport ticket. The semester service fee also includes the fee for the student union ASTA.



Make your notes



LIVING IN GERMANY



CLIMATE IN GERMANY

From November until March it is winter in Germany with temperatures between -10 and +10° Celsius, rarely lower, sometimes there is snow. It is absolutely necessary to have warm clothes (i. e. pullovers, jacket and boots, scarf and gloves). The warmest months are July and August; temperatures can go up to 30° Celsius. Most rainfall is in June.

LANGUAGE

A lot of people in Germany do speak English, but not all of them. It is very helpful if you have at least a little knowledge of the German language. Depending on the language of your study program at Hochschule Fresenius we definitely recommend taking part in a German language course for beginners (level A1) in your country in advance. You will find it much easier to settle in and adjust if you can speak a little of the local language. However, most Germans enjoy practicing their English with you, and if that is the case, you can always respond by practicing your German with them! If you are interested in a language exchange program (Tandem), please contact the international office.

ETIQUETTE

Germans appreciate punctuality (especially for university lectures!). During a private get-together with a number of people, it is okay to show up a bit later. But if you are meeting someone individually, you would be expected to be on time. Germans have a reputation for being somewhat distant and very direct compared to some other cultures. Those traits are reflected in the language, where an unknown or older person is generally addressed by their last name and with the formal pronoun 'Sie'. The first name and the informal 'Du' can be offered once two people have become better acquainted or when talking to children. It is usually the older person who offers this. Young people generally use each other's first names and refer to each other as 'Du' right away. A peck on the cheek is a typical greeting among friends, but not among strangers. Bowing when meeting someone is not customary, but a handshake is. In German society men and women are treated as equal.

ELECTRIC DEVICES

German power outlets use 220 ac volt electricity. This means that not all electronic devices which were purchased abroad will be compatible in Germany. Adapters and converters can be purchased by those who want to continue using appliances brought from home.

MONEY

The currency used in Germany is the Euro/Eurocent. Please note that credit cards such as Visa or Master Card are only accepted in restaurants and larger stores! In addition to cash, almost every shop accepts payment with EC-card (Maestro card). You should bring 600–1000 Euros cash with you.

DOCTOR/ HOSPITAL

Please note that in Germany most doctor's offices are closed on Wednesday afternoon. You also need to bring your insurance card to every doctor's appointment. In case of imminent danger or an accident there are two important emergency numbers:

Police: 110

Firefighters/Ambulance: 112

TRAFFIC, PUBLIC TRANSPORT & CYCLING

Germany has a very diverse traffic structure with cars, busses, trains and metros. Public transportation is a frequently used mean in Germany. Each city has their own public company for public transport, general information and long distance trains can be found on: www.bahn.com. In Germany cars drive on the right hand side of the street which is different to the driving in countries such as Great Britain, South Africa, Australia and India. Therefore, pedestrians need to look to the right hand side first and then to the left before crossing a street.

PART-TIME JOBS

Taking on a part-time job while studying has lots of benefits: Students can make some extra money, gain valuable professional experience and might take a first step up on the career ladder. Gaining a first insight into the German corporate world is especially beneficial for international students.

All international students are generally permitted to work part-time. However, different rules apply to citizens of the European Union (EU) than to non-EU citizens:

Citizens of member states of the European Union, the European Economic Area (EEA) – that is Norway, Iceland and Liechtenstein – as well as Switzerland have equal legal status on the labor market as German citizens. This means that they are allowed to work as many hours as they want, without having to obtain approval from the German authorities. They will therefore have an equal access to the labor market as German students. Students are advised not to work more than 20 hours a week, as you would have to pay social insurance contributions if you exceed this number of hours. Taxes are only to be paid when exceeding a certain number of working hours, depending on the hourly wage.

International students from countries which are NOT member states of the EU, the EEA or Switzerland are normally permitted to work 120 full or 240 half days per year if they are in possession of a valid residence permit for Germany. The immigration office will record these provisions in your residence permit. Should you wish to work more days per year, you will need to obtain approval from your immigration office and the German Federal Employment Agency.

Parttime jobs can be found via the job database of the Competence Center Alumni and Corporate Relations: <https://alumni.hs-fresenius.de/karriere/jobboerse/>



GLOSSARY FOR UNIVERSITY AND STUDY LIFE IN GERMANY



GERMAN	ENGLISH
Abiturzeugnis	School leaving/university entrance certificate
Abschluss	Degree
Abschlussarbeit	Final paper
Abschlussprüfung	Finals, final examination
Abteilung / Fach	Department
Anmeldebestätigung	Confirmation of course registration
Anmeldung zur Prüfung	Registration for an examination

Anrechnung (von Kompetenzen)	Recognition (of skills/aptitudes/competencies)
Ansprechpartner	Contact person
Anwesenheit	attendance
Ärztliches Attest	Medical/doctor's certificate
Aufenthaltserlaubnis (zu Studienzwecken)	(limited) student residence permit; student visa
Beteiligungsnachweis; Teilnahmechein	Participation certificate
Bewerbung/ Anmeldung	Application
Bewerbungsfrist	Application deadline
Bewerbungsunterlagen	Application documents
Bibliothek	Library
Bildungskredit; Bafög	Student loan
Dekan_in	Dean
Dozent	Lecturer/Professor
Einen Termin vereinbaren	To make an appointment
einschreiben in	To enroll in(to)
Einsichtnahme	Inspection
Erstprüfende_r	First examiner
Exmatrikulierung	Removal from the register of students; withdraw
Fachschaft / Studierendenvertretung	Student representatives / committee
Fristgemäß	In time / at due time
Hausarbeit	Term paper, course work
Hochschulabsolvent	University graduate
Hochschulzugangsberechtigung	Qualification for admission to higher education
Hörsaal	Lecture hall
Immatrikulationsbescheinigung	Enrollment certificate; certificate of enrollment
Kommilitone	Classmate
Krankenkasse	Health insurance
Leistungspunkte	Credits; credit points; credit hours
Matrikelnummer	Matriculation/student number
Nebenfach	Minor (subject)
Nicht ausreichend	Insufficient
Noten	Grades
Parkplatz	Car park
Praktikum	Internship
Prüfung	Exam
Prüfungsamt	Examination office/ central examination(s) office
Prüfungsergebnis	Examination result
Prüfungsordnung	Examination regulation(s)
Prüfungstermin/zeitraum	Examination date/period
Rückmeldung	Reregistration
Rücktritt von einer Prüfung	Withdraw(al); to withdraw from an exam
Schwarzes Brett	Notice board
Schwerpunkt	Major
Semesterbeitrag	Semester contribution
Semesterticket	Student semester bus/rail/public transport pass
Sprechzeiten	Office hours
Stipendium	Scholarship; grant(s)
Studentenausweis	Student identity card
Studentenwohnheim	Students' hostel
Studienberatung	Course guidance service
Studiendauer / Studienzeit	Duration of studies
Studiengang	Course of studies / degree course
Studiengangsleiter	Program director
Studiengebühren	Tuition fees
Studienjahr	Academic year
Studienplatz	Place at university
Studienvertrag	Study contract
Studierendensekretariat	Admission office / Registrar's Office
Von einem Seminar entschuldigen	To excuse oneself from a class
Vorlesungsfreie Zeit	Lecture-free time
Vorlesungszeit	Lecture period
Wiederholungsprüfung	Resit/ retake an exam
Wohngemeinschaft	Shared apartment/flat/house
Zeugnis	Diploma
Zulassung	Admission

CONTACT & GENERAL INFORMATION

Studying in the heart of Europe



HAMBURG

Fachbereich Wirtschaft & Medien
Hochschule Fresenius
Alte Rabenstraße 1
20148 Hamburg

News: www.abendblatt.de
Culture: szene-hamburg.com
Events: www.hamburg.de



KÖLN

Fachbereich Wirtschaft & Medien
Hochschule Fresenius
Im Mediapark 4C
50670 Köln

News: www.ksta.de
Culture: www.stadtrevue.de
Events: www.koelnerkarneval.de



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News: www.tz.de
Culture: www.munichmag.de
Events: www.oktoberfest.de/en



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News: www.berliner-zeitung.de
Culture: www.zitty.de
Events: www.karneval-berlin.de



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Culture: www.strandgut.de
Events: www.buchmesse.de



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