

STUDENT INFORMATION

WELCOME TO HOCHSCHULE FRESENIUS!

A GUIDE FOR STUDYING AND LIVING IN GERMANY

NEXT GENERATION UNIVERSITY
SINCE 1848



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HOCHSCHULE FRESENIUS, UNIVERSITY OF APPLIED SCIENCES

Welcome to the Faculty Economics and Media at Hochschule Fresenius, University of Applied Sciences. Thank you for choosing us for your studies in Germany.

Our faculty offers a wide range of innovative and practical Bachelor and Master programs, ranging from topics in the fields of (International) Business, Media and Psychology. Please find more information on our website: → www.hs-fresenius.de/en/.

As a private institution of higher education it is our aim to accompany people as a training partner throughout their lives by challenging and supporting them academically. It is our mission to help our students realize their individual dreams and potential. We are teaching them expertise, practical skills and values they need in life.

With our several campuses all over Germany, Hochschule Fresenius is one of the biggest private universities in the country. They are located in Cologne, Berlin, Hamburg, Heidelberg, Munich, Düsseldorf, Frankfurt, Wiesbaden and New York. As an exchange student at Hochschule Fresenius, you can benefit from this variety and change your study location during your studies.

**With our best wishes,
Your Competence Center International Services**

WHY STUDY IN GERMANY?

To give you an overview of Germany as a country with high standards and a long educational tradition, we have collected some important and interesting facts for you.



German degrees stand for worldwide recognition, a solid basic education, deep knowledge of details and a strong practical approach.



Trained experts who developed their knowledge in Germany have a very good chance of being employed within German or international companies.



Germany stands for one of the most developed and efficient industrial nations worldwide. With its 80 million inhabitants, it is also the biggest and most important economic market of the Eurozone.



With your European citizenship or Schengen visa, you can travel easily and affordably to Germany's nine exciting neighbouring countries.



The German working method of "Made in Germany" enjoys an excellent international reputation.



Germany is a democratic society with a high standard of living. Over its long history, Germany has been the birth place of numerous famous personalities such as Johann Wolfgang von Goethe, Albert Einstein and Bruce Willis.



MORE FACTS ABOUT GERMANY

- There are more than 300 different kinds of bread in Germany.
- The capital of Germany, Berlin, has more bridges than Venice.
- 65 percent of German highways do not have a speed limit.
- The very first book was printed in Germany.
- One third of the country is covered in forest or woodland.
- There are over 1000 kinds of sausages in Germany.
- Germany has more than 25,000 castles.
- The tradition of the Christmas tree has its origin in Germany.



IMPORTANT INFORMATION ABOUT YOUR TIME AT HOCHSCHULE FRESENIUS

INTERNATIONAL OFFICE

Studying abroad gives students the valuable opportunity to combine studying and traveling while advancing their international careers. Stays abroad encourage students' independence, personal growth and adaptability, which are critical factors for success in professional life.

The International Office will help incoming and outgoing students with any kind of questions. Incoming Erasmus+ students receive their Confirmation of stay/departure and Learning Agreements.

SERVICE FEATURES:

- Organization of integrated and Erasmus semesters abroad
- Assistance with internships abroad
- Organization of summer programs abroad
- Support of incoming students
- Welcome events and excursions for incoming students
- Language Tandem & Study Buddy Program for incoming students (German students help you to get acquainted with the campus and student life at Hochschule Fresenius)
- Language course options abroad
- Information events and counselling
- DELE (Diplomas de Español como Lengua Extranjera) Test Center

All information concerning the international programs of Hochschule Fresenius can be found here: → international.hs-fresenius.de
Contact: → international@hs-fresenius.de

SERVICE LOUNGE

The Service Lounge is always the first contact point for applicants and students. Here, all information on studying at Hochschule Fresenius can be found.

SERVICE LOUNGE RESPONSIBILITIES:

- Certificate of Enrollment
- Student ID
- Student account
- Change of address
- Lost & Found
- Taking a semester off
- BAföG
- Deregistration

STUDY ADVICE/ ADMISSIONS OFFICE

If you are interested in a study program (Bachelor/ Master) and need any kind of assistance in deciding on a suitable degree, please feel free to contact our study advisers. You can make a personal appointment if you are already in Germany or just call our team to receive the required information.

In addition, they will coordinate the admission procedure during your application process. You have to apply online with a guided letter of motivation and your certificates.

Contact: → bewerbermanagement@hs-fresenius.de

Phone: +49 8003 400 400

If you have any questions regarding the required application documents, please contact our application department.

Please note that Hochschule Fresenius has to send your graduation certificate to the Hessian Ministry for Science and Art to check whether it is suitable as a "German University Entrance Certificate" (HZB). However, this is not necessary if you graduated at an official German School abroad.

COMPETENCE CENTER LANGUAGES

In today's globalized society, foreign language skills are indispensable. Those who bring communication skills in the respective national language will have considerable advantages in successfully shaping their career. In order to prepare students ideally for entering an international workforce, Hochschule Fresenius offers optional foreign language courses in various languages, such as Spanish, French, Italian, Dutch, Chinese and German (for incoming students).

The courses are mainly taught by native speakers and the small study groups help to ensure a high learning effect. Language courses are not only offered to beginners but also to advanced students who are interested in further developing their language skills. Students can register at the beginning of a semester if they wish to participate in a course.

The language classes start within the second week of lectures. The maximum number of participants is 20 students. Additionally, Hochschule Fresenius offers German language classes for incoming students. For registration and information, please contact your local Competence Center Languages. Hochschule Fresenius is an official TOEIC & DELE test center. Feel free to contact the Competence Center Languages for more information on language examinations and corresponding preparation courses.

Contact: → languages.koeln@hs-fresenius.de





COMPETENCE CENTER ALUMNI & CORPORATE RELATIONS

Alumni and Corporate Relations is a service facility for students and alumni at Hochschule Fresenius. Its task is to facilitate the transition from being a student to beginning a professional career. The Career Service encourages and supports students in managing their prospective career early in advance and helps students to develop an individual profile of qualifications in the course of their studies.

Alumni and Corporate Relations has a vast network with various members of the business community to support students in finding internships and employment opportunities. The Competence Center also hosts and organizes regular events, such as Career Days, company visits and guest lectures to provide valuable contacts for students during and after graduation. Moreover, students can take part in seminars and workshops to develop their soft skills. Incoming students who wish to do an internship in Germany should contact their local Competence Center Alumni & Corporate Relations.

SERVICE FEATURES:

- Host and organize career workshops (topics include: application process, career perspectives, business mediation)
- Host „Career Days“ which provide networking opportunities to connect students and prospective employers
- Organization of guest lectures and company presentations
- Maintenance of job and internship database
- Coaching services (career and personal development)
- Coordination of project studies
- Contact point for employers

Contact: → ACRgesamt@hs-fresenius.de

CAFETERIA

Students and visitors are welcome to eat in the bistro/cafeteria at the different campuses, normally open Monday to Friday from 7:30 am to 4:00 pm.

WHAT IS OFFERED:

- A daily selection of warm dishes
- Vast variety of beverages (e.g. coffee specialties, tea)
- Freshly-made sandwiches
- Various chocolate bars and other snacks, e.g. fresh fruit salad
- Cereals and rice pudding
- Fresh salad bar
- Vast variety of ice-cream for hot summer days
- Cozy location with a lounge atmosphere

LIBRARY

The library provides university students, professors and staff with an extensive range of specialized literature and reference material tailored to the needs of international business and media studies. Along with printed books, magazines and further publications, the library provides electronic media, such as eBooks and data-bases for online-literature with attached journal archives.

SERVICE FEATURES:

- Assistance in researching via the library stock and literature databases
- Availability of five meeting rooms which can be reserved for group work
- Availability of iPads for usage in the library

The library is a reference library. However, students of Hochschule Fresenius can borrow media for an evening or over the weekend. With the help of an online catalogue, students can receive information on available literature for their respective study program. Computers for literature research are available in the library and in the student lounge.



ASTA – GENERAL STUDENTS' COMMITTEE

The General Students' Committee of Hochschule Fresenius is very committed, and regularly organizes events, such as the summer and winter festivities, parties and the popular football competition "Frese-Cup", which is held annually at one of the campuses. Also, the orientation week for first semester students is organized by the AStA. Here, students can already get to know the city and campus and meet fellow students.

THE ASTA IS ALSO RESPONSIBLE FOR:

- Representation of functional and social interests of the students towards the university, ministry, media...
- The utilization of the students' semester fee in coordination with the university
- Statements concerning collegiate or scientific questions of the university
- The recognition of cultural issues of members
- Organizing and supporting sport activities for students

CONTACTS:

Cologne: → oeffentlichkeit.koeln@asta-hs-fresenius.de

Munich: → oeffentlichkeit.muenchen@asta-hs-fresenius.de

Hamburg: → hamburg@asta-hs-fresenius.de

Dusseldorf: → erster.vorsitz.duesseldorf@asta-hs-fresenius.de

Idstein: → erster.vorsitz.idstein@asta-hs-fresenius.de

Berlin: → zweiter.vorsitz.berlin@asta-hs-fresenius.de

Wiesbaden: → wiesbaden@asta.hs-fresenius.de

SPORTS

Depending on the campus, students can participate in different kinds of sport events. In Cologne, Munich and Hamburg, students can take part in the extensive range of university sports at the public universities of Cologne, Hamburg and Munich. To mention just some of the over 100 diverse course options offered by the University of Cologne, students can take part in badminton, American Football, rugby, capoeira, Zumba, climbing, dancing or horse-back riding. Most of the courses are free of charge.

THE FULL COURSE OFFER IS ACCESSIBLE AT:

Cologne: → www.hochschulsport-koeln.de

Hamburg: → hsp-hh.sport.uni-hamburg.de

Munich: → www.zhs-muenchen.de

GRADING SYSTEM

Hochschule Fresenius uses the European Credit Transfer System (ECTS). Bachelor degrees at Hochschule Fresenius consist of 180 ECTS, divided into six semesters with 30 ECTS each. Master degrees end with 120 ECTS after four semesters with 30 ECTS each. Courses are graded according to the following system:

GRADE	PERCENTAGE POINTS	DESIGNATION	EXPLANATION
1.0	90 – 94	Very good	outstanding performance
1.3	94 – 100		
1.7	85 – 89	Good	performance that significantly exceeds the average
2.0	80 – 84		
2.3	75 – 79		
2.7	70 – 74		
3.0	65 – 69	Satisfactory	performance that meets the average requirements
3.3	60 – 64		
3.7	55 – 59		
4.0	50 – 54	Pass	performance that satisfies requirements despite its deficiencies
5.0	< 50		
		Fail	performance that does not fulfill requirements due to significant deficiencies



ENTERING GERMANY

PRECONDITIONS AT HOCHSCHULE FRESENIUS

To study at Hochschule Fresenius you need to check the following preconditions:

- You need to be enrolled at a university or need a proof of entrance qualification for German universities (HZB). If you don't have the entrance qualifications for German universities please contact the Studienkolleg NRW: → info@studienkolleg-nrw.de
- For courses held in German, you need a German B2 Level. For courses held in English you need to provide an English B2 Level. Please check our website for details:
→ international.hs-fresenius.de/incomings
- You need to have a valid health insurance for Germany.
- If you are citizen of a non-European Country, you need a visa for the purpose of study.

VISA

Visa requirements for all international students who want to study in Germany can be found here: www.daad.de

STUDENTS FROM THE EU/EEA/SWITZERLAND

Students from the European Union (EU), the European Economic Area (EEA) and Switzerland do not need a visa but only a valid passport. They only need a valid passport or ID card and must register at the city's registry office as soon as they have found an apartment. They will receive a residence permit for the purpose of study.

STUDENTS FROM OUTSIDE THE EU/EEA/SWITZERLAND

Students from Australia, Israel, Japan, Canada, New Zealand, South Korea and the United States of America also do not need a visa but a valid passport. Students from these countries can obtain their necessary residence permit for study purposes after their arrival.

If you are a citizen from another country than mentioned above, you need to apply for a visa prior to your arrival. The visa application process could take several months, therefore it is important to start with the application as soon as possible. You can apply for the visa at the German embassy or consulate in your home country. Please find the addresses of the German embassies and the consulates on the website of the Federal Foreign Office:

→ www.auswaertiges-amt.de

Depending on the status of your application at a German university you can apply for a student visa or applicant visa. Students who are still waiting for their admission notice should apply for an applicant visa. Once you are in Germany you will need to submit your visa to the foreigners' authority at the study location in order to convert this to a residence permit for study purposes. As a rule, you will have to present the following papers and documents to the relevant German mission abroad to apply for a student visa, but please check with the embassy or consulate in your country:

- Letter of admission from the German university
- Health insurance policy
- Proof of any academic credits gained or examinations passed
- Proof of any German language skills you may have or of your plans to take a language course in Germany
- Documents that prove how you intend to finance your living expenses while you are studying (proof of sufficient financial resources)



IMPORTANT!

If you enter the country without a visa, you must leave after three months! It is not possible to extend the visa in Germany. It is therefore not advisable to enter the country as a tourist if you intend to be part of a study program, complete a doctorate degree or if you are on a research assignment in Germany.

CITY REGISTRATION

If your stay in Germany lasts longer than three months, you are obliged to register at the local residence registration office (Einwohnermeldeamt). Every change of residence needs to be reported to the office.

FOR REGISTRATION, THE FOLLOWING DOCUMENTS ARE REQUIRED:

- Registration form
- Valid passport
- Name and address of the landlord (if applicable, rental contract)

PLEASE FIND MORE INFORMATION AND NECESSARY DOCUMENTS AT THE REGISTRATION OFFICE AT YOUR STUDY LOCATION:

Cologne: → www.stadt-koeln.de

Munich: → www.muenchen.de

Hamburg: → www.hamburg.de

Dusseldorf: → www.duesseldorf.de

Idstein: → www.idstein.de

Berlin: → www.service.berlin.de

Wiesbaden: → www.wiesbaden.de

Heidelberg: → www.heidelberg.de



REGISTRATION AT THE FOREIGNERS' REGISTRATION OFFICE/ RESIDENCE PERMIT

In addition to your visa and city registration, you also need to apply for permission to reside in Germany within the first three months of your stay.

Citizens from EU member states, Iceland, Lichtenstein, Norway or Switzerland automatically receive a residence permit at the Resident Registration Office. In some cases, they may ask to see proof of financial resources and confirmation of health insurance coverage.

If you are not a citizen of any of the countries mentioned above, you will have to register with the Foreigners' Registration Office in your town. The International Office can give you the address and tell you exactly which documents you need to take along.

GENERALLY, THEY WILL ASK TO SEE THE FOLLOWING DOCUMENTS:

- Confirmation of registration from the Resident Registration Office (Einwohnermeldeamt)
- Proof of health insurance coverage
- Certificate of enrollment from your German university
- Proof of financial resources
- Passport and copy of passport
- Health certificate (if necessary)
- Biometric passport photos
- 100€ cash for the application

The residence permit is valid for one year. After one year, you will have to extend the visa preferably for 2 years. Your residence permit is issued as a chip card, which contains your personal data, such as your passport photo and fingerprints. After 4 to 6 weeks, you will be contacted by the Foreigners' Registration Office to pick up your residence permit in person.



INSURANCE

All study applicants are obliged by law to present a proof of insurance for the purpose of enrollment at a university. The proof must not be older than three months. A copy of your health insurance card cannot always be accepted. In the following, you can find different varieties and processes of health insurance:

I HAVE/WILL HAVE A STATUTORY HEALTH INSURANCE

Please apply for a "Krankenversicherungsbescheinigung zur Vorlage an einer Hochschule" (proof of health insurance for submission at universities) at your health insurance company and submit this to Hochschule Fresenius University of Applied Sciences:

- It is a common document, insurances know about it.
- Please do not provide a proof of membership or insurance periods.

I HAVE/WILL HAVE A PRIVATE HEALTH INSURANCE

Please apply for an exemption of statutory insurance obligation at any statutory health insurance company and submit the so-called "Befreiungsbescheinigung" (exemption certificate) to Hochschule Fresenius University of Applied Sciences.

- Revocations are not possible. The exemption is valid for your entire stay/residence in Germany, also after your studies.
- Exemptions from statutory insurance obligation are not possible if students are older than 30.

I AM INSURED WITHIN THE EUROPEAN UNION (NOT GERMANY)

Please check with your home insurance and also our partner from Techniker Krankenkasse whether your health insurance is sufficient for studying in Germany.

I AM INSURED IN A COUNTRY OUTSIDE THE EUROPEAN UNION

In this case, you are obliged to apply for German health insurance. Please note, enrollment at Hochschule Fresenius, University of Applied Sciences without a proof of health insurance is not possible!

Please contact our partner from Techniker Krankenkasse Mrs. Verena Bär, who can give you all information needed and help you find the right insurance for you.: → verena.baer@tk.de

TO DO'S

BANK ACCOUNT

Having a bank account in Germany is useful. A bank account facilitates bank transfers for your rent or salary from a part-time job. You can also withdraw money from cash machines free of charge (as long as it is the bank you have your account with, otherwise charges for withdrawing money may occur). Most banks offer students free checking account which normally come with a debit card and sometimes even Visa- or Master Card.

There are numerous commercial and savings banks which operate branches in cities throughout Germany. There are also a number of online banks which offer the entire range of services via the Internet – from setting up the account to all necessary transactions. The International Office can help you select a bank which offers especially attractive conditions to students.

TO OPEN AN ACCOUNT, YOU ARE NORMALLY ASKED TO PRESENT THE FOLLOWING DOCUMENTS:

- Passport or personal identification card,
- Student ID or certificate of enrollment or notification of admission from your university
- Confirmation of registration from the Resident Registration Office or Foreigners' Registration Office

Take these documents with you to a bank branch of your choice and ask to open a checking account (Girokonto). The employees at the bank will help you. To avoid unnecessary hassle, ask your bank which documents they require to open a bank account. Bank transactions, such as transfers and standing orders, can be done online or at specially marked bank machines in the bank or at the counter.

ACCOMMODATION

As Hochschule Fresenius does not offer internal student housing, we recommend incoming students the following options:

PRIVATE HOUSING MARKET

The private housing market offers a viable alternative compared to student dorms. Due to relatively high rents and fierce competition in big cities all over Germany, many students decide to share apartments and rent them together with other students. In these shared flats (in German: Wohngemeinschaft or WGs = shared flats), each tenant usually has his or her own room and use of a common area (kitchen, bath etc.). The easiest way to find a room or apartment is online.

USEFUL WEBSITES:

→ [wg-gesucht.de](https://www.wg-gesucht.de)
 → [airbnb.de](https://www.airbnb.de)
 → [die-wg-boerse.de](https://www.die-wg-boerse.de)
 → [wohngemeinschaft.de](https://www.wohngemeinschaft.de)
 → [immobilienscout24.de](https://www.immobilienscout24.de)

→ [immonet.de](https://www.immonet.de)
 → [immowelt.de](https://www.immowelt.de)
 → [studenten-wg.de](https://www.studenten-wg.de)
 → [kstw.de](https://www.kstw.de)

STUDENT ID CARD

Your personal student ID card enables you to use various facilities within Hochschule Fresenius, such as the library and cafeteria.

Additionally, you receive reduced fees in museums, cinemas and a number of restaurants. Depending on your study location, it also includes a ticket for public transportation. You will receive your student ID card upon your arrival at Hochschule Fresenius.

After your successful application at Hochschule Fresenius you will be informed about the amount of the semester service fee (Semesterbeitrag) all students have to pay. The amount mainly consists of your contribution to your public transportation ticket and your contribution to the Generat Students' Committee (AStA)



LIVING IN GERMANY

CLIMATE IN GERMANY

Depending on the region, temperatures in winter vary between -10 and +10°C and it can snow in Germany. It is absolutely necessary to have warm clothes (i.e. pullovers, jacket and boots, scarf & gloves). The warmest months are July and August, when temperatures can go up to 40°C.

LANGUAGE

A lot of people in Germany do speak English, but not everyone. It is very helpful if you have at least a little knowledge of the German language. Depending on the language of your study program at Hochschule Fresenius we definitely recommend taking part in a German language course for beginners (level A1) in your country before coming to Germany. You will find it much easier to settle in and adjust if you can speak the local language to a certain extent. However, most Germans will enjoy practicing their English with you. If you are interested in a language exchange program (Tandem), please contact the international office.

ETIQUETTE

Germans appreciate punctuality (especially for university lectures!). During a private get-together with a group of people, it is okay to show up a bit later. But if you are meeting someone individually, you would be expected to be on time. Germans have a reputation for being somewhat distant and very direct compared to other cultures. Those traits are reflected in the language, where an unknown or older person is generally addressed by their last name and with the formal pronoun 'Sie'. This can be compared to the Spanish "Usted/Ustedes" or the French "vous".

The first name and the informal 'Du' can be offered once two people have become better acquainted or when talking to children. It is usually the older person who offers this. Young people generally use each other's first names and refer to each other as 'Du' right away.

A peck on the cheek is an adequate greeting among friends, but not among strangers. Bowing when meeting someone is not customary, but a handshake is. In German society men and women are treated equally.

ELECTRIC DEVICES & WI-FI

German power outlets use 220 ac volt electricity. This means that not all electronic devices which were purchased abroad will be compatible in Germany. Adapters and converters can be purchased by those who want to continue using appliances brought from home.

Public Wi-Fi is usually offered at public buildings (libraries, universities etc.). However, please be aware that you are usually not allowed to download music, videos or movies via these Wi-Fi connections.

MONEY

The currency used in Germany is Euro/Eurocent. Please note that credit cards such as Visa or Master Card are only accepted in restaurants and larger stores! In addition to cash, almost every shop accepts payment with debit card (Maestro Card). We recommend bringing 600-1000 Euros in cash with you.

DOCTORS/ HOSPITAL

Please note that in Germany most doctor's offices are closed on Wednesday afternoon. All doctor's offices are closed on weekends. However, hospitals are not. You also need to bring your insurance card to every doctor's appointment. In case of imminent danger or an accident, there are two important emergency numbers:

Police: 110

Firefighters/Ambulance: 112

HOLIDAYS

On Sundays and public holidays, shops and banks are closed in Germany!

TRAFFIC, PUBLIC TRANSPORT & CYCLING

Germany has a very diverse traffic structure with cars, busses, trains and metros. Public transportation is a frequently used mean in Germany. Each city has its own provider company for public transportation. General information and long distance trains can be found at: → www.bahn.com. In Germany, cars drive on the right hand side of the street.

PART-TIME JOBS

Taking on a part-time job while studying has lots of benefits: Students can make some extra money, gain valuable professional experience and might take a first step up on the career ladder. Gaining a first insight into the German corporate world is especially beneficial for international students.

All international students are generally permitted to work part-time. However, different rules apply to citizens of the European Union (EU) than to non-EU citizens:

Citizens of member states of the European Union, the European Economic Area (EEA) – that is Norway, Iceland and Liechtenstein – as well as Switzerland have equal legal status on the labor market as German citizens. This means that they are allowed to work as many hours as they want, without having to obtain approval from the German authorities. They will therefore have an equal access to the labor market as German students. Students are advised not to work more than 20 hours a week, as you would have to pay social insurance contributions if you exceed this number of hours. More importantly, students regularly working more than 20 hours a week risk being exmatriculated by law.

International students from countries which are NOT member states of the EU, the EEA or Switzerland are normally permitted to work 120 full or 240 half-days per year if they are in possession of a valid residence permit for Germany. The immigration office will record these provisions in your residence permit. In case you wish to work more days per year, you will need to obtain approval from your immigration office and the German Federal Employment Agency.

GLOSSARY FOR UNIVERSITY AND STUDY LIFE IN GERMANY

Abiturzeugnis School leaving/university entrance certificate	Bildungskredit; Bafög Student loan	Krankenkasse Health insurance
Abschluss Degree	Dekan Dean	Leistungspunkte Credits; credit points; credit hours
Abschlussarbeit final thesis	Dozent Lecturer	Matrikelnummer Matriculation/student number
Abteilung / Fach Department	Einen Termin vereinbaren To make an appointment	Nebenfach Minor (subject)
Anmeldebestätigung Confirmation of course registration	einschreiben in To enroll in(to)	Nicht ausreichend Failed, Insufficient
Anmeldung zur Prüfung Registration for an examination	Einsichtnahme Inspection	Noten Grades
Anrechnung (von Kompetenzen) Recognition (of skills/aptitudes/competencies)	Erstprüfender First examiner	Parkplatz Car park
Ansprechpartner Contact person	Exmatrikulierung exmatriculation (forced de-registration OR willing withdrawal from study program)	Praktikum Internship
Anwesenheit Attendance	Fachschaft/Studierendenvertretung Student representatives / committee	Prüfung Assessment, Examination
Ärztliches Attest Medical/doctor's certificate	Fristgemäß In time	Prüfungsamt Examination office
Aufenthaltserlaubnis (zu Studienzwecken) (limited) student residence permit; student visa	Hausarbeit Academic paper, Term paper	Prüfungsergebnis Examination result
Beteiligungsnachweis; Teilnahmeschein Participation certificate	Hochschulabsolvent University graduate	Prüfungsordnung Examination regulation(s)
Bewerbung/Anmeldung Application	Hochschulzugangsberechtigung Qualification for admission to higher education	Prüfungstermin/zeitraum Examination date/period
Bewerbungsfrist Application deadline	Hörsaal lecture hall, class room	Rückmeldung Reregistration
Bewerbungsunterlagen Application documents	Immatrikulationsbescheinigung Enrollment certificate; certificate of enrollment	Rücktritt von einer Prüfung Withdraw(al); to withdraw from an exam
Bibliothek Library	Kommilitone Classmate	Schwarzes Brett Notice board
		Schwerpunkt Major



Semesterbeitrag Semester fee	Studiengang Study Program	Vorlesungsfreie Zeit Lecture-free time
Semesterticket Student ticket for public transportation	Studiengangsleiter Program director	Vorlesungszeit Lecture period
Sprechzeiten Office hours	Studiengebühren Tuition fees	Wiederholungsprüfung Resit/ retake an exam
Stipendium Scholarship; grant(s)	Studienjahr Academic year	Wohngemeinschaft Shared apartment/flat/house
Studentenausweis Student identity card	Studienplatz Place at university	Zeugnis Diploma
Studentenwohnheim Students' hostel	Studienvertrag Study contract	Zulassung Admission
Studienberatung Student Counselling	Studierendensekretariat Admission office	
Studiendauer/Studienzeit Duration of studies	Von einem Seminar entschuldigen To excuse oneself from a class	



**FOR INFORMATION AND FURTHER
ADVICE PLEASE CONTACT US**

international@hs-fresenius.de

Hochschule Fresenius is recognized by the state
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